

## Introduction to Kingsoft Presentation

To make presentations, there are plenty of programs that can replace PowerPoint.

Kingsoft Presentation is one alternative that is **FREE**, which can fully meet your needs for creating professional presentations.

[Click here](#) to know more on Kingsoft Presentation.



Prepared by Information Security and IT Governance Division of ICT.  
Productivl.T.y showcases tips & tricks on various office and branch applications.

### I. Introduction

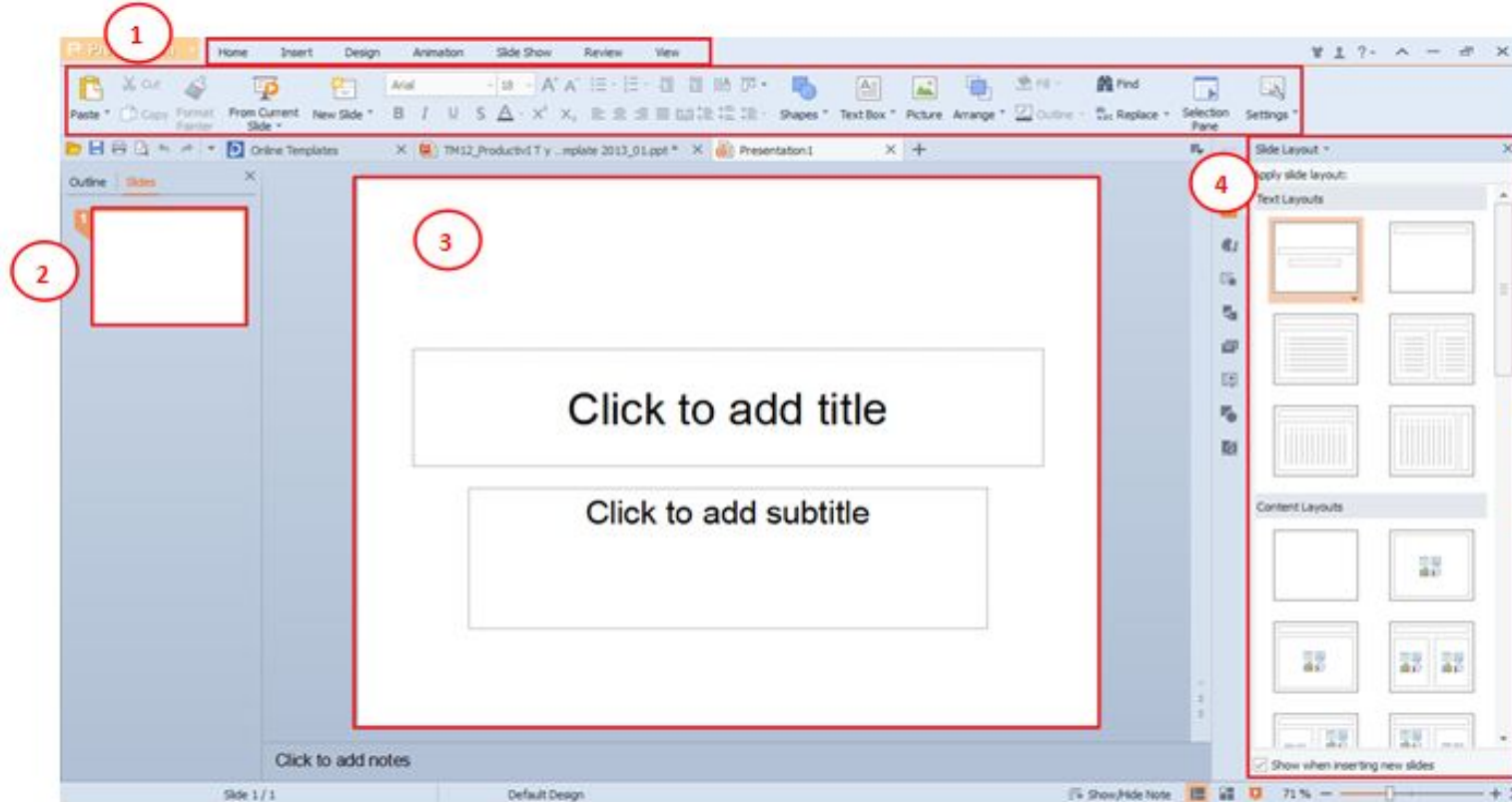


Kingsoft Presentation Professional is a PPT file creator similar to Microsoft PowerPoint. It supports creating and editing MS PPT document. It contains all of the industry-standard features for presentation software, including slide templates, artistic backgrounds, dynamic transitions, and the ability to support animation and sound within slides.

Kingsoft Presentation Professional is highly compatible with Microsoft PowerPoint, and possesses a highly similar interface and range of features. It is also significantly cheaper. It can not only import and export PowerPoint files, but also produce .dps and .pdf files.

### II. Kingsoft Presentation Environment

When you start Kingsoft Presentation, the main interface appears as shown below. The simple navigation, clearly set-out toolbar and user friendly interface of Kingsoft Presentation, that make it suitable for complete beginners as well as experienced users.



The window contains the **Application Program** menu, tabs, ribbon, root directory, slide editing area and task window.

1. The **Ribbon** displays the different functions of each respective tab.
2. The **Root Directory** previews the thumbnail of each slide in a presentation.
3. The **Slide Editing** area displays the slide that is currently being modified.
4. The **Task Window** on the right side contains different kinds of task window.

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